



**City of San Marcos
Cemetery Commission
Meeting Agenda
January 25, 2023
Grant Harris, Jr. Building
Conference Room
401 E. Hopkins
4:00 p.m.
Virtually via Zoom:**

<https://us02web.zoom.us/j/87205321261>

I. Call to Order

II. Roll Call

III. 30 Minute Citizen Comment Period:

Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting virtually must email jcase@sanmarcostx.gov prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to jcase@sanmarcostx.gov for distribution to the board prior to the meeting. Those wishing to speak in person may sign up in person on the day of the meeting. Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up.

MINUTES

1. Consider approval, by motion, of the November 30, 2022, regular meeting minutes.

ACTION ITEMS

2. Consider approval of the annual renewal of the contract for Management & Operations of the San Marcos Cemetery with Gene Bagwell, DBA Maintenance Management for the term of April 1, 2023 – March 31, 2024 in the amount of \$167,065.09.

DISCUSSION ITEMS

3. Hold discussion regarding landscaping for the cemetery entrance.
4. Hold discussion regarding possible increase in carbon dioxide caused by cremations.

REPORTS

5. Receive a staff update regarding the Roberts Section.

6. Receive a brief report from Commissioner Gina Eben, Cindy Casparis, and Clay Sullivan on the condition of the cemetery.
7. Receive a brief staff report on the status of the cemetery expansion project.

FUTURE AGENDA ITEMS

8. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

IV. Question and Answer Session with Press and Public.

This is an opportunity for the Press and Public to ask questions related to items on this agenda.

V. Adjournment

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov.

For more information on the Cemetery Commission, please contact the Parks and Recreation Department at parksinfo@sanmarcostx.gov