



City of San Marcos

Regular Meeting Historic Preservation Commission March 2, 2023, 6:00 PM City Hall, Council Chambers 630 East Hopkins Street

The Commission member presiding over the meeting will be present at this location.

Due to COVID-19, this will be a hybrid (in-person/virtual) meeting. For more information on how to observe the virtual meeting, please visit:

<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>

The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.

I. Call To Order

II. Roll Call

- III. 30 Minute Citizen Comment Period:** *Persons wishing to participate (speak) during the citizen comment period must submit their written comments to hpcommission@sanmarcostx.gov no later than **12:00 p.m. (noon)** on the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Timely submitted comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Please indicate if you would like to speak in person.*

ELECTION OF THE FOLLOWING OFFICERS:

1. Historic Preservation Commission Chairperson
2. Historic Preservation Commission Vice Chairperson

MINUTES

3. Consider approval, by motion, of the February 9, 2023 regular meeting minutes.

PUBLIC HEARINGS

Written comments or requests to join in a public hearing must be sent to hpccommission@sanmarcostx.gov the day prior to the meeting and no later than **12:00 p.m. (noon)** on the day of the hearing. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>. Please indicate if you would like to speak in person.

4. **HPC-23-04 (1108 West San Antonio Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Vanessa McMahan to allow the construction of a six-foot-tall wood privacy fence along the southwest property line and to allow the construction of a four-foot-tall hog panel fence in order to enclose in the front yard.
5. **HPC-23-05 (141 East Hopkins Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Jamie Frailicks, on behalf of Brian Scofield, to allow the installation of a new awning sign on the front façade of the building to reflect the name of a new business in the building.
6. **HPC-23-06 (804 Burleson Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Kristy Money to allow the construction of a new, detached, two-story, three-car garage, which will include a 1,000 square foot Accessory Dwelling Unit (ADU) on the second floor.

UPDATES

7. Updates on the following:
 - a. HPC Committee Reports Concerning Recent Activities
 - b. Grant Opportunities and Updates
 - c. National Register of Historic Places Nomination Project
 - d. Dunbar School Home Economics Building Restoration Progress
 - e. Historic Preservation Plan Update
 - f. Upcoming Events and Training Opportunities

IV. FUTURE AGENDA ITEMS

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

V. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC

This is an opportunity for the Press and Public to ask questions related to items on this agenda. Persons wishing to participate remotely in the Q&A session must email hpccommission@sanmarcostx.gov beginning the day prior to the meeting and before 12:00PM the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. If attending in person, no sign up is required.

VI. ADJOURNMENT

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov. For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or abrake@sanmarcostx.gov.