



**PARKING ADVISORY BOARD  
MINUTES**

**REGULAR MEETING  
JANUARY 13, 2020**

The Parking Advisory Board convened in a regular meeting on January 13, 2020 at 501 East Hopkins in San Marcos, Texas.

**I. Board Vice-Chair Carina Boston Pinales called the meeting to order at 6:47pm.**

**II. Board Members in Attendance:**

- Vice-Chair Carina Boston Pinales
- Board Member Esther Garcia
- Board Member Esther Henk
- Board Member Kyle Mylius
- Board Member Chris Rue
- Mayor Pro Tem Ed Mihalkanin

**Board Members Absent:**

Chair Kelly Stone

**Board Members Excused:**

- Board Member Johnny Finch
- Council Member Joca Marquez

**Staff in Attendance:**

- Director of General Services Lee Hitchcock
- Administrative Coordinator Christie Murillo
- Downtown Coordinator Josie Falletta

**III. 30 MINUTE CITIZEN COMMENT PERIOD**

Mark Jalufka with Lion’s Club and Lion’s Club Tube Rental speaks to his observations with parking at City Park:

- Student parking is a problem during the week
- On weekends, tourists are a different parking issue
- Paid parking should be done in a phased approach
- Those in the ETJ could hopefully receive some considerations as well
- People tend to stay at parks all day
- The higher the fee, the more people will try to cheat the system
- Motorcycle parking needs to be created

**MINUTES**

1. A motion was made by Chris Rue, seconded by Kyle Mylius, to approve the minutes from the December 16, 2019 meeting. The motion carried by the following vote:

For:

5 – Vice-Chair Carina Boston Pinales,  
Board Member Esther Garcia,

Board Member Esther Henk, Board  
Member Kyle Mylius, Board  
Member Chris Rue

Against: 0

**DISCUSSION ITEMS**

2. RFP and rollout for electric cab:
  - Procurement process takes 6 months or longer
  - Needs to be specific in deliverables
  - Where will the e-cabs be housed, charged; what will the route be?
  - The Hitch is ready to move forward with an agreement
  - First United Methodist Church is ready to move forward as well, with conditions:
    - City pay for parking lot striping and monthly security lighting bill (~\$270/mth)
  - What is cost of striping?
  - Staff to show RFP procurement flow chart at next meeting
  - Does a pilot program make any difference in procurement process?
  - Can we combine pedi-cab and e-cab in RFP?
    - Yes, though dependent upon amount of money granted
  
3. Educational subcommittee update:
  - 202 businesses received the survey, with less than 10 emails bouncing back
  - 37 responses received
  - At high end, 84 possible parking spots could be requested based off 37 responses
  - Per Josie Falletta, Downtown Coordinator, there are about 190 businesses downtown
    - Main Street will begin hosting quarterly events to inform downtown businesses of upcoming city initiatives, these event dates are TBD.
  - Chris Rue: let's do a 15 second info video for social media
  - Target rollout of subsidized parking=February 13<sup>th</sup>
  - Plan for public reach still needs to be developed.

**REPORTS**

4. Staff report on parking working group:
  - Next meeting is occurring within a week
  - 2 parking enforcement staff were hired; one dropped out—that job posting has just gone back out.
  - Staff still working through citation letter software issues
  - Board Member Mylius and Board Member Rue to send Staff citation letter examples
  
5. Staff report on parking enforcement updates from SMPD (total number of parked overtime and parked overtime warning tickets issued):
  - 2017: 2024
  - 2018: 4162
  - 2019: 4968

**FUTURE AGENDA ITEMS**

- Chair, Vice-Chair elections
- RFP
- Rollout of subsidized parking

- Report from educational subcommittee

**IV. QUESTION AND ANSWER SESSION WITH THE PRESS AND PUBLIC**

Resident Tom Wassenich asks Board to look into how Hays County handles their parking program for the spots around the old courthouse. Would they be willing to sell those spots to the City? How do they get such a high ticket paying rate?

**V. ADJOURNMENT**

The meeting was adjourned at 7:56pm by Carina Boston Pinales.



**Staff Liaison**



**Board/Commission Chair**

