

MINUTES OF THE REGULAR MEETING OF THE
CHARTER REVIEW COMMISSION OF THE
CITY OF SAN MARCOS, TEXAS
FEBRUARY 9, 2017

Members Present: Kama Davis
Daniel Guerrero
Paul Mayhew, Chair
Amy Meeks
Perry Moore
Todd Salmi
Shane Scott

City Attorney: Michael Cosentino

Recording Secretary: Tina Moreno

Others Present: Don Eyssen, Forrest Fulkerson, and Tom Wassenich

The meeting was called to order at 5:45 p.m. by Mr. Cosentino.

Ms. Moreno administered the Oaths of Office to newly appointed members.

Mr. Mayhew stated he would like to place his name for consideration as Chair. There were no other nominations. A motion was made by Mr. Scott, seconded by Ms. Davis, that Mr. Mayhew be appointed Chair. The motion carried by the following vote:

For:	5 - Davis, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	1 - Guerrero
Abstain:	1 - Mayhew

Chair Mayhew introduced the nomination of Vice-Chair. Ms. Davis stated she would like to place her name for consideration as Vice-Chair. There were no other nominations. A motion was made by Ms. Davis, seconded by Mr. Moore, that Ms. Davis be appointed Vice-Chair. The motion carried by the following vote:

For:	5 - Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	1 - Guerrero
Abstain:	1 - Davis

Chair Mayhew introduced the Citizen Comment Period. Three (3) citizens were present: Mr. Don Eyssen, Mr. Forrest Fulkerson, and Mr. Tom Wassenich. All three declined to speak during the Citizen Comment Period.

Chair Mayhew introduced the next agenda item, “Discuss and consider approval of the meeting schedule and approach to Charter review.” (Mr. Guerrero arrived at 5:52 p.m.) A motion was made by Mr. Guerrero, seconded by Mr. Scott, that the Commission would meet at 5:30 p.m. every Thursday for the next eight (8) weeks, with the exception of Spring Break Week and Holy Week (so February 16th through April 20th). The motion carried by the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0

A motion was made by Ms. Meeks, seconded by Mr. Guerrero, that the Commission approach the Charter section by section (beginning at Article I and ending with Article 12) and addressing the requests made by Council and staff when applicable. The motion carried by the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0

Chair Mayhew introduced the next agenda item, “Begin section by section review of City Charter.” After reviewing **ARTICLE I. – FORM OF GOVERNMENT AND BOUNDARIES**, a motion was made by Ms. Davis, seconded by Mr. Guerrero, to strike-through all references of the term “municipal government” and replace with “city government” throughout entire Charter to allow clarity, consistency and utilization of plain language. The motion carried by the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0

After reviewing **ARTICLE II. – POWERS OF THE CITY**, a motion was made by Ms. Davis, seconded by Ms. Meeks, that the term “city” be lower-cased throughout the Charter, according to grammar rules, unless you specify which city is being referenced (i.e., City of San Marcos). The motion carried by the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0

A second motion was made by Ms. Davis, seconded by Mr. Guerrero, that correct punctuation be incorporated throughout the Charter (i.e., appropriate usage of colon and semi-colon signs when numbering a list of items). The motion carried by the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0

Chair Mayhew introduced the next agenda item, "Questions and Answers from Press and Public." Mr. Eyssen addressed the Commission on whether their action meeting minutes would include notes on dissenting votes. Mr. Salmi responded that the Commission has not made a decision or taken any action on this item. Mr. Cosentino also responded that the action minutes would certainly include the roll call votes. Mr. Fulkerson addressed the Commission regarding web page inconsistencies between departments and boards and commissions. He suggested more uniformity in terms of information provided and how presented. Mr. Salmi responded that some discussion has been made on this item but no action has been taken. Mr. Fulkerson further recommended there be multiple means of media for publication notices, to prevent access limitations. Ms. Davis responded that some discussion has been made on this item and more will be forthcoming. Mr. Fulkerson then addressed the Commission on whether citizens and/or groups are allowed to make presentations to the Commission on items of concern. Mr. Cosentino responded that items of concern can be submitted any time to the Charter staff liaisons and must be agendaized for discussion and/or presentation. Mr. Salmi also responded by requesting that the Charter Review Commission web page include information for public input on items of concern.

Ms. Davis moved for adjournment at 7:26 p.m., seconded by Mr. Salmi. The motion passed with the following vote:

For:	7 - Davis, Guerrero, Mayhew, Meeks, Moore, Salmi, and Scott
Against:	0
Absent:	0
Abstain:	0


Chair