



# City of San Marcos Regular Meeting Minutes Parks and Recreation Board May 21, 2020 5:30 pm

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## I. Call to Order

The meeting was called to order at 5:35pm by Jamie Lee Case, Assistant Director of Parks and Recreation.

## II. Roll Call

### Board Members Present

Eric Gilbertson  
Diane Phalen  
Ryan McGillicuddy  
Keith Ubben  
Jordan Buckley  
Peter Vogt  
Cherif Gacis

### Board Members Absent

Frank Contreras  
Josh Simpson

### Staff Present

Drew Wells  
Jamie Lee Case  
Jade Huffman  
Christie Murillo  
Tory Carpenter

### Others Present

Bill E. Couch

- III. **Citizen Comment Period:** Persons wishing to speak during the citizen comment period please submit your written comments to [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov) **no later than 12:00pm on the day of the meeting.** The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.

No citizen comments were submitted.

## PRESENTATION

1. Receive a Staff presentation and training regarding the adopted Parks and Recreation Board Bylaws as required by the San Marcos City Code of Ordinances.
  - Assistant Director of Parks and Recreation, Jamie Lee Case, highlights sections of the Ordinance and calls for questions.
    - Jordan Buckley would like an explanation of Article 2(B) and a correction to the typo in 2(B)2 "therefore."

2. Receive a Staff update and hold discussion related to COVID-19 response and planning related to City of San Marcos Parks and Open Spaces.
  - Director of Parks and Recreation, Drew Wells, provides the update:
    - Riverfront parks reopen Friday, May 22 (8am-8pm)
    - Parking at Rio Vista and Children's Park is closed. Rio Vista, Children's Park and Bicentennial Parks remain closed and are still under TX DoT construction; Skate Park open; Dog Park remains closed.
    - Active recreation encouraged and passive recreation discouraged; no basketball or pavilions; Rio Vista Pool to remain closed all year; tennis courts open.
    - No youth league play this year, reevaluating for a possible fall league; tournaments can resume in June; no Discovery Camp or Summer Fun in June (tentatively scheduled to begin July 13); no Movies in your Park in June; Memorial Day ceremony will be virtual.
    - Lions Club will begin operations June 1
  - Questions:
    - Will Lions Club be limiting number of people that float?
      - Yes, as best they can and are willing to work with the City.
    - What about restrooms?
      - Bathrooms at Rio Vista and City Park will be cleaned 3x/day. 6 portables/3 handwashing stations will be installed at Rio Vista and City Park. These will be serviced 5 days/wk.
    - Why are basketball courts still closed?
      - No more than 4 people are recommended to be playing right now; no way to monitor social distancing.
    - Do we have legal authority to stop Lions Club?
      - Per contract, not while parks are open; they are working with us to accommodate safety measures.
    - Can we make Lions Club utilize a reservation system?
      - Parks staff will bring this up with them; not easy to socially distance on shuttle.
        - Board member Peter Vogt informs Board that in the Fall, TX State will only be allowing 9-15 people/bus
    - Can parks staff leave trash cans open so people don't have to touch levers?
      - Staff can look into this.
    - Can TX State busses be utilized Memorial weekend to shuttle crowds since Lions Club will not be in operation?
      - City would not initiate this on Lions Club behalf; most likely TX State would not want their cloth seats to get wet.
    - Has Parks staff been presented the Slow Streets petition yet?
      - Not as of yet.
    - Does Lions sell/rent ropes to connect people?
      - No, and staff can request that they discourage this from occurring.

## **ACTION ITEMS**

3. Consider approval, by motion, of the following meeting minutes:
  - a. February 20, 2020 – Regular Meeting
  - b. April 9, 2020 – Regular Meeting

**A motion was made by Peter Vogt, seconded by Cherif Gacis, to approve the minutes from the February 20, 2020 regular meeting and the April 9, 2020 regular meeting. The motion carried by the following vote:**

**For:** 7 - Eric Gilbertson, Diane Phalen, Ryan McGillicuddy, Keith Ubben, Jordan Buckley, Peter Vogt, Cherif Gacis

**Against:** 0

4. Consider, by motion, the nomination and appointment of the position of Parks and Recreation Board Chair.

**A motion was made by Eric Gilbertson, seconded by Ryan McGillicuddy, to nominate Diane Phalen as Chair of the Parks and Recreation Board. The motion carried by the following vote:**

**For:** 7 - Eric Gilbertson, Diane Phalen, Ryan McGillicuddy, Keith Ubben, Jordan Buckley, Peter Vogt, Cherif Gacis

**Against:** 0

5. Consider, by motion, the nomination and appointment of the position of Parks and Recreation Board Vice-Chair.

**A motion was made by Diane Phalen, seconded by Eric Gilbertson, to nominate Ryan McGillicuddy as the Vice-Chair of the Parks and Recreation Board. The motion carried by the following vote:**

**For:** 7 - Eric Gilbertson, Diane Phalen, Ryan McGillicuddy, Keith Ubben, Jordan Buckley, Peter Vogt, Cherif Gacis

**Against:** 0

\*Chair Phalen takes over the running of the meeting from Staff

6. Receive a Staff presentation and consider approval of a request by Bill E. Couch on behalf of Kali Kate Services, Inc for dedication of 12.07 acres of parkland; 8.18 acres of open space owned and maintained by the City; and 3.89 acres of pocket parks owned and maintained by the Homeowners' Association of the Mystic Canyon Single-Family Residential Development.

City of San Marcos Planner Tory Carpenter presents the request via PowerPoint slides.

Board discussion points:

- City would only receive the fee in lieu of for required 1.94 acres of land rather than the entire 12 they are offering; fee amount would be approximately \$50k.

- There are sensitive features on the land (karst) and it is also located on the Edwards Aquifer Recharge Zone.
- Assessment has been performed on site, limited build on site since it's in the Recharge Zone.
- Parks would be public, owned and maintained by HOA.
- In order to change the rule that fee in lieu of funds have to stay in area by development, Council would have to vote to change Land Development Code.
- Staff to follow up on time frame for fee in lieu of—is it 10 years?

**A motion was made by Peter Vogt, seconded by Diane Phalen, to approve the request by Bill E. Couch on behalf of Kali Kate Services, Inc for dedication of 12.07 acres of parkland; 8.18 acres of open space owned and maintained by the City; and 3.89 acres of pocket parks owned and maintained by the Homeowners' Association of the Mystic Canyon Single-Family Residential Development. The motion carried by the following vote:**

<b>For:</b>	<b>7 -</b>	Eric Gilbertson, Diane Phalen, Ryan McGillicuddy, Keith Ubben, Jordan Buckley, Peter Vogt, Cherif Gacis
<b>Against:</b>	<b>0</b>	

## DISCUSSION

7. Hold discussion regarding ATV or 4-wheeler use within the Natural Areas. – *Request by Board Members Diane Phalen and Jordan Buckley.*

- Discussion item came about from a Facebook post from a resident expressing concern.
- Per Jade Huffman, Park Ranger Program Manager/City Marshal, ATVs and UTVs are used in natural areas primarily for rescue and some patrolling. If no Rangers are on duty, Police/Fire would respond to calls in those areas.
  - Huffman would like to create an emergency access trail so that ATVs/UTVs can stay off main trails; would also like to train with Police and Fire on GIS markers.
  - Huffman does not currently have a written policy for ATV/UTV use on trails—verbally he has instructed Rangers to not go on the trails after heavy rains with these vehicles unless called out; has been working on creating written policies for Park Rangers since he came on with the City.
  - Never 2 people on an ATV—safety issue; UTVs allow for more passengers and are primarily used to assist in rescues.

\*Future Agenda Items was inadvertently left off of the agenda. Staff request Board members to email their future agenda items.

## IV. Adjournment

The meeting was adjourned at 7:38pm by Diane Phalen.



Parks and Recreation Board Chair

7/21/20



Staff Liason

#### Notice of Assistance at the Public Meetings

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