

1. Go to <https://www.mygovernmentonline.org/>
2. Create new account or log into “my government online”



3. Hoover over “permits and licensing” at upper left. Select “apply online”



4. Select State (TX), Jurisdiction (San Marcos), and project Type (Food Establishment) Click “Next”

Apply Online

Jurisdiction and Request Type *

Some jurisdictions do not accept online applications.
If your jurisdiction or jurisdiction's department is not listed please contact that jurisdiction directly for their application procedure.

Country: * State: *

Jurisdiction: *

Project Type: *

5. Select “Get Started on a New Application”

Apply Online

Jurisdiction and Request Type *

Online Permitting Application *

Get Started on a New Application

Add a permit to an existing project

6. Select Type of Application. (Central Prep Facility, Farmers' Market, Fixed Food Establishment, Seasonal or Temporary) Click "Next"

Apply Online

Jurisdiction and Request Type *

Online Permitting Application *

Select an Application Type

Select an Application Type: *

Back Next

- Select an Option -
- Select an Option -
- Central Prep Facility
- Farmer's Market
- Fixed Food Establishment
- Seasonal
- Temporary

7. Enter Address, City and Zip Code. Click "Next"

Apply Online

Jurisdiction and Request Type *

Online Permitting Application *

Select an Application Type

Physical Address or Location *

Please provide the physical address or location of your project.

My Project has been addressed by the Jurisdiction.

Address or Location: * City: * Zipcode: *

8. Enter required Building Owner, Business Owner and Responsible Party information. This is required only for certain permits. To confirm, see table below.

Building Owner's Contact Information

First Name Last Name Suffix Business Name

Mailing Address

Address City State Zipcode

Email Notify

Cell Phone () Notify

Home Phone () Notify

Work Phone () Notify

Business Owner's Contact Information

Responsible Party's Contact Information

9. Complete Application Questionnaire. Once complete, click Next.

Application Questionnaire

10. Files Upload page is NOT REQUIRED. Click “Next”

Files Upload

11. Click “Save”

Review

To save your current progress and complete your application another time, please press save before exiting.

Back Save

12. Click “Review Application”

APPLICATION CREATED AND SAVED CONFIRMATION

Your Application has been saved and has been assigned application number FE-APP-18097
Once you have submitted your application to the permit office, you will not be able to edit your application again unless the jurisdiction returns it to you requesting changes.
You can check the status and review your application by clicking the review application button below or by reviewing the "My Applications" section of your account dashboard.
You will also receive an e-mail once the jurisdiction processes your application.

CLOSE REVIEW APPLICATION

13. If all is correct, Click “Submit” to complete the permit application process.

Manage San Marcos Food Establishment Temporary #FE-APP-18097

Application Actions

Please complete all required fields to proceed

SUBMIT DELETE