



# City of San Marcos

## Community Services – Environmental Health

### Environmental Inspection For Child Care Facilities

FACILITY NAME:		PHONE #:	
PHYSICAL ADDRESS:			
MAILING ADDRESS:			
CITY:	COUNTY:	COUNTY ID#:	
OWNER/OPERATOR:			
TDPRS Licensing representative:			
Maximum number of children:		Number of children present:	
7-12 children (Group Day Home):		More than 12 children:	
TYPE OF FACILITY:			
Day Care	<input type="checkbox"/> Institution	<input type="checkbox"/> Residential Treatment:	<input type="checkbox"/> Kindergarten /Nursery School: <input type="checkbox"/>
HeadStart	<input type="checkbox"/> Halfway House	<input type="checkbox"/> Emergency Shelter	<input type="checkbox"/>

“X” Indicates a Deficiency:

<u>BUILDING / EQUIPMENT</u>	<u>WATER SUPPLY</u>
1. Establishment clean and well maintained	29. Public / Private (circle one)
2. Outdoor areas clean, well drained, and maintained	30. Currently Meets TCEQ Standards
3. Furniture and equipment safe / sturdy / good repair	31. Fountains Angled / Maintained
4. Glass in sliding doors clearly marked	32. Common drinking cups not allowed
5. Stairs, porches, and platforms equipped with railings	<u>WASTE WATER</u>
6. Playground / Equipment (Separate inspection form)	33. Public / Onsite Sewerage (circle one)
7. Hazardous substances properly stored	34. Onsite Sewage System Facility functions properly
8. Each child has own bed, bunk, cot, or mat	35. Evidence of effluent surfacing
9. Beds kept clean and comfortable	<u>SOLID WASTE DISPOSAL</u>
10. Bed linens changed and washed as needed, at least weekly	36. Adequate number of covered garbage containers
11. Bedding laundered / sanitized between uses	37. Garbage stored outside of play areas
12. Storage available for each child’s possessions	38. Garbage containers clean
13. Hot water controlled by thermostat	<u>INSECTS AND RODENTS</u>
14. Child-proof covers or safety outlets	39. Breeding sources for insects or rodents
<u>VENTILATION / LIGHTING / HEATING</u>	40. Evidence of insects or rodents inside facility
15. Adequate lighting	41. Pesticides properly used and stored
16. Room temperature satisfactory	42. Pesticides used in accordance with Structural Pest Control Board
17. Objectionable odors or excess humidity	<u>PETS</u>
18. Windows and doors used for ventilation screened	43. Pets have documented vaccinations
19. Gas appliances vented	44. Pet living quarters clean
<u>TOILET FACILITIES</u>	45. Animal feces removed play areas
20. Bathrooms located inside facility (except Therapeutic Camps)	46. Stray animals not present
21. Bathrooms clean and properly maintained	<u>FOOD SANITATION</u>
22. Adequate number of toilets, showers, and lavatories	47. Operated in accordance with State Food Establishment Rules (Separate inspection form)
23. Hot and cold water available for hand washing	<u>SWIMMING POOLS</u>
24. Toilet paper available	48. Pool Meets State Pool Standards (Separate inspection form)
25. Soap and sanitary hand drying facilities available	
26. Bathrooms have easily cleanable surfaces	
27. Potty chairs emptied, washed and sanitized after each use	
28. Proper diaper changing procedures	

Comments:

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Inspected by: \_\_\_\_\_ Child Care Official: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_



# City of San Marcos

## Community Services – Environmental Health

### Environmental Inspection For Child Care Facilities

#### ENVIRONMENTAL HEALTH CONSIDERATIONS FOR CHILD CARE FACILITIES

##### **Building / Equipment**

- Buildings and grounds must be maintained, clean, and repaired so that they are not hazardous to health and safety.
- Outdoor areas must be well drained.
- Equipment and furniture must be safe, sturdy, and kept in good repair.
- Glass in sliding glass doors must be clearly marked with decals or other materials placed at children's eye level.
- Stairs, porches, and platforms more than two feet above the ground or floor must have railings the children can reach.
- Playgrounds and playground equipment should be maintained in a safe and sanitary manner in accordance with the U.S. Consumer Product Safety Commission standards (separate inspection form).
- Access to flammable and poisonous substances must be permitted only to children whom facility staff have evaluated as capable and likely to use such substances responsibly. Poisonous substances must be stored separately from food and medications.
- Each child must have his own bed, bunk, cot, mat, and linens.
- Beds must be kept clean and comfortable.
- Linens must be changed as often as needed for cleanliness and sanitation or at least once a week.
- Bedding, including cots and mats, must be laundered or otherwise sanitized between assignment to different children.
- Personal storage space must be provided for each child's clothing and possessions. Children who are able to look after their own needs must have individual storage space in their bedrooms for clothing and possessions.
- The temperature of hot water available to children must be controlled by a thermostat so that the water temperature is no higher than 120 degrees Fahrenheit.
- There must be child-proof covers or safety outlets for electrical outlets accessible to children younger than five years.

##### **Ventilation / Lighting / Heating**

- There must be adequate light, ventilation, and heat.
- Room temperature should be comfortable.
- Noxious odors should be identified and the cause corrected. Excess humidity should be avoided to prevent fungal growth.
- Windows and doors used for ventilation must be screened.
- Gas appliances should be vented to the outside.

##### **Toilet Facilities**

- Bathrooms should be located inside the facility, except for Therapeutic Camps.
- Bathrooms should be kept clean, and properly maintained in a safe and sanitary manner.
- The facility must have one lavatory, one tub or shower with hot and cold running water, and one toilet for every eight children (24-hour facilities).
- Hot and cold water through a mixing faucet should be available for hand washing.
- Toilet paper should be available for each toilet.
- Soap and a sanitary means of drying hands should be available for every lavatory.
- Bathrooms should be constructed so that all surfaces are easily cleanable.
- Potty chairs must be sanitized after each child's use.

##### **Water Supply**

- There must be a supply of drinking water supplied in a safe and sanitary manner and meeting the standards of the Texas Commission on Environmental Quality.
- Water fountains should be maintained in good condition and the jet heads angled upward. The stream of water should not spill onto the floor.
- The use of common drinking cups is prohibited.

##### **Waste Water**

- There must be a sewage system that is sanitary and meets the standards of the Texas Commission on Environmental Quality.
- When possible, the system must be connected to a public system.

##### **Solid Waste Disposal**

- All garbage must be kept and managed as necessary in order to maintain sanitary conditions inside and outside the facility.
- Garbage containers should be stored outside of play areas.

##### **Insects and Rodents**

- Appropriate measures must be taken to keep the facility free of rodents, insects, and stray animals.
- Pesticides used only by the owner should be properly stored away from the children, and used in accordance with label directions.
- All other pest control work must be done by someone licensed by the Structural Pest Control Board (SPCB).

##### **Pets**

- All animals on the premises, including pets and livestock, must be vaccinated and treated according to a licensed veterinarian's recommendations to protect the children's health. Documentation of vaccinations and treatment for animals must be on file at the facility.
- Pet living quarters should be kept clean.
- Animal feces should be removed from play areas immediately.
- Stray animals should not be present on the premises.

##### **Food Sanitation**

- Food Service Facilities meet the Texas Food Establishment Rules (separate inspection form).

##### **Swimming Pools**

- Swimming pools should meet the State Pool Rules (separate inspection form).

PLEASE NOTE: This is not an all-inclusive list of items to be evaluated during the inspection.