



**City of San Marcos**  
**HUMAN SERVICES FUNDING APPLICATION**  
**Fiscal Year 2022**

Name of Agency/Organization: Southside Community Center

Address: 518 South Guadalupe Street

City, State & Zip: San Marcos, TX 78666

Contact Person: Ruben Garza Title: Director

E-Mail Address: Southside\_comm@yahoo.com Website: Southsidecommunitycenter.org

Phone: 512-392-6694 Fax: \_\_\_\_\_

Program Title: Transitional Shelter

Amount of Funds Requested: \$40,000

Status: (check one)  Existing Program  Program Expansion  New Program

**Briefly describe the program proposed for funding and the services it provides:**

Southside Community Center has provided a safe environment for homeless families in the San Marcos community for over 20 years. In that time, it has become apparent that providing emergency shelter for families has only served as a quick fix. It is for this reason that we have started the New Life Program. The shelter aims to find families and individuals who are working to become independent once again. We monitor their progress in finding a job, applying for housing, as well as client specific goals. Every night we continue to offer a meal, showers and laundry services to whomever is in need. The shelter is a vital resource for many in our community that many rely upon.

**Describe who will benefit from this program and how:**

The shelter publicly provides laundry services, showers and meals daily for our clients that cannot enter the shelter. We provide lockers so that our homeless clients can have a secure area to store their belongings. Our New Life Program is centered on getting families/individuals independent and out of turmoil. Initially, we review their goals, throughout their stay we monitor their progression. If they continue to work hard and accomplish these tasks, they may have their stay extended up to three months. The funds for this program will be used for food, utilities, building repairs and overall supplies vital to the operation of the transitional shelter.

**If requested funds are to be used as matching funds, identify source and amount of primary grants:**

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

**Client Information Specific to This Program:**

1) Describe the direct clients for this program.

Clients who stay in the shelter, receive a meal, take a shower or use our laundry services.

2) How is the program marketed to direct clients? How do you find these clients?

We are well known throughout the community and often individuals seek this type of assistance out. We also utilize collaboration/referrals from the City of San Marcos, Hays County and other nonprofits.

3) Describe the indirect clients for this program, if any.

Clients who are indirectly assisted through affiliations with the direct client

4a) Expected total annual unduplicated direct clients for this program: 25,000

4b) Expected annual unduplicated direct clients who are City of San Marcos residents: 23,000

5) Does program participation depend upon income or any other determination of eligibility?

No:

Yes:  If yes, please attach a copy of the eligibility guidelines.

(If a sliding scale is used attach a copy of the scale used.)

**Submitted By:**

\_\_\_\_\_  
Signature of Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Executive Director

**Approval:**

\_\_\_\_\_  
Signature of Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Board President



## HUMAN SERVICES FUNDING QUESTIONNAIRE FY 2022

The Board strongly requests that all answers be typed.  
Responses should not exceed 75 words per question.

**PLEASE COMPLETE ALL QUESTIONS.**

**1. What is the agency's or organization's mission?**

Southside strives to meet the needs of the individuals and families of Hays County by helping find resources for proper medical care, food and shelter. Providing resources and a safe environment for those in crisis empowers families to become more proactive in becoming independent once again. We coordinate services for more effective use of resources and protect the client's self-determination, regardless of age, background, capabilities or beliefs. If we continue to increase awareness and understanding in the community regarding needs of low-income families and individuals, we will have met our goal.

**2. Regarding the program for which funding is being requested, what evidence suggests this program is needed in San Marcos or nearby?**

Homelessness is and will always be an issue. Southside has been at the forefront of the homeless issue for years now and we are constantly seeing an increase at our meals and transitional shelter applications.

**3. What specific, measurable outcomes or results do you hope to achieve with this program?**

Our goal is to provide a transitional home for families/individuals to once again become stables. We aim to have all of our clients accomplish their goals. Southside will continue to provide meals, clothing, storage, shower facilities and laundry services for any client in need.

**4. How will you measure results throughout the year?**

Daily logs are well kept by our shelter manager that accurately portray who is receiving what services and for how long. Our records of clients' information determine where we need to show more emphasis. We combine a system of paper copies filled out by the shelter supervisor and then later input into our electronic system of CharityTracker, which allows the generation of reports and a more clear depiction of numbers.

**5. Please answer the following questions if funding is requested for staff: N/A**

a. List the title of each position for which funding is requested, how many hours per week will be spent on this program vs other programs, and the activities associated with each position.

b. If staff funding requests can only be partially funded, how will you supplement the funding to cover the remainder needed?

c. Staff pay may only be funded for one year. What will you do to provide for this position next year?

**6. Funding Questions:**

a. What has your organization done in the past two years to raise different funding for this program?  
We are constantly on the lookout for new and other funding opportunities and in specific instances we have solicited private donations

b. What do you plan to do this year to find different funding for this program?  
We will continue to use our network of organizations and benefactors to raise more money to help the people of San Marcos

**7. What additional funding is your agency requesting for this program?**

Funding Source	Amount Requested	Amount Granted	Pending (Y/N)
United Methodist Women	\$5,000	\$5,000	
Hays County	\$8,333.31		Y
EFSP	\$30,000	\$30,000	

**8. Describe any differences between the way you had proposed spending last year's allocation and they way you actually spent it.**

There were no differences, we used the funding for its intended purpose.

**9. How many volunteers does your agency or organization have and how many hours do they spend on the program requesting funding?**

There are times when groups come to do landscaping or serve meals. In those instances, there have been times where we have hosted up to 60+ volunteers for 4 hours or more. We typically received a minimum of 10 volunteers daily to assist in serving the daily meal and helping our shelter manager with chores. Currently, we are monitoring the COVID-19 cases and are allowing a small amount of volunteers daily, but that may change if things get worse.

**10. Board of Directors Questions:**

a. How is the agency's or organization's Board of Directors selected? Nomination and approval through vote

b. How often do does the Board meet? Bimonthly

c. What actions do Board members take to support the programs of the agency or organization?

We meet with our Board of Directors bimonthly and they assist in the direction of the organization, the recruitments of new board members, networking with community organizations and suggestion of potential funding sources.