

STREET OR ALLEY ABANDONMENT APPLICATION

Updated: October, 2019



CONTACT INFORMATION

Applicant's Name		Property Owner	
Company		Company	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Address(es) of Proposed Abandonment: _____

Legal Description: Lot _____ Block _____ Subdivision _____

NOTE: Alleys and Streets will be abandoned only in whole segments (between intersecting streets or terminus)

Type of Abandonment

Alley: Length: _____ Width: _____
(No Appraisal Required)

Street: Length: _____ Width: _____
(Appraisal Required)

AUTHORIZATION

I certify that the information on this application is complete and accurate. I understand the fees and the process for this application. I understand my responsibility, as the applicant, to be present at meetings regarding this request.

Filing Fee \$1,057

Technology Fee \$13

TOTAL COST \$1,070

Submittal of this digital Application shall constitute as acknowledgement and authorization to process this request.

APPLY ONLINE – WWW.MYGOVERNMENTONLINE.ORG/



CHECKLIST FOR ALLEY OR STREET ABANDONMENT APPLICATION

		Comments
<input type="checkbox"/>	<p><i>Pre-development meeting with staff is recommended</i></p> <ul style="list-style-type: none"> Please visit http://sanmarcostx.gov/1123/Pre-Development-Meetings to schedule 	
<input type="checkbox"/>	Completed Application for Alley or Street Abandonment	
<input type="checkbox"/>	Site Plan illustrating the area to be abandoned	
<input type="checkbox"/>	Letters of Consent from all property owners abutting the area to be abandoned	
<input type="checkbox"/>	Application Filing Fee \$1,057 Technology Fee \$13	
<p>**San Marcos Development Code Section 2.3.1.1(C): “Every application accepted by the responsible official for filing shall be subject to a determination of completeness...the responsible official is not required to review an application unless it is complete...”</p>		