



2019 Application for Board & Commission Appointment

NOTE: All information on this application is public information pursuant to the provision of the Texas Public Information Act.

Step 1: Please complete the application indicating your top **THREE** Board choices. Select eligibility criteria under your choices, which apply to your experience (Page 2).

Step 2: Attach your *Proof of Residency* with **two of the following:**

Current utility bill

Property tax receipt

Current Voter Registration Card

Renters may provide a signed landlord statement (attached)

Copy of current Driver's License

Step 3: Submit the application packet to one of the following:

FAX: (855) 246-9100

EMAIL: tkcook@sanmarcostx.gov and jcase@sanmarcostx.gov

MAIL: City Clerk
630 E. Hopkins
San Marcos, Texas 78666

PHONE: (512) 393-8091

ADDITIONAL INFORMATION CAN BE FOUND ON THE CITY WEBSITE:

<http://sanmarcostx.gov/148/Boards-Commissions>

NAME: _____

Personal Information

Residential Address: _____

Telephone: _____

Fax: _____

E-mail: _____

Occupational Information

Business Owner? Yes No

Business Name: _____

Occupation: _____

(If retired, indicate former occupation)

Address: _____

Telephone: _____

Email: _____

Do you live inside the San Marcos City Limits? Yes No If yes, how long? _____

Do you live in the Extra-Territorial Jurisdiction? Yes No If yes, how long? _____

(Extraterritorial Jurisdiction is defined as: existing or taking place outside the territorial limits of a jurisdiction)

Are you registered to vote in Hays County? Yes No

Please indicate, in order of preference, up to three (3) Boards on which you would like to serve:

1. _____ 2. _____ 3. _____

Signature: _____

Date: _____

2019 Board & Commission Application

Indicate your top **THREE** Board choices, and select the eligibility criteria that corresponds with your experience.

_____ Airport Advisory Board

- _____ Resident
- _____ Non Resident
- _____ Represent a company that owns an aircraft based on the field.
- _____ Own an aircraft based on the field.
- _____ Owner/Representative of a commercial business operating on the field
- _____ Owner/Representative of an organization operating on the field. (Example: CAF or CAP)

*5 voting members. At least two must be residents & all must own or represent an org. that owns aircraft on the field.

_____ Animal Shelter Advisory Board

- _____ Veterinarian
- _____ City Official
- _____ Daily Operations of Animal Shelter
- _____ Animal Welfare Organization
- _____ City or ETJ resident
- _____ Hays County representative
(designated by Hays Co. & confirmed by Council)
- _____ City of Kyle representative
(designated by the City of Kyle. & confirmed by Council)
- _____ City of Buda representative
(designated by the City of Buda & confirmed by Council)

_____ Arts Commission

- _____ Resident (5 members must be residents of the City)
- _____ Non Resident (up to 2 members may be non-residents)

_____ Charter Review Commission

- _____ Resident (all 7 members must be residents)

_____ Cemetery Commission

_____ Citizen Utility Advisory Board

- _____ Citizen-at-large
- _____ Public Utility System Engineer (endeavor to appoint 2 members)
- _____ Finance or Accounting experience (endeavor to appoint 2 members)

_____ Comprehensive Plan Oversight Committee

- _____ Resident (inside City Limits)
- _____ ETJ (within ETJ)

_____ Construction Board of Appeals (may serve on this and another board simultaneously)

- _____ Master Plumber
- _____ Master HVAC contractor
- _____ General Contractor
- _____ Residential Contractor
- _____ Citizen at Large
- _____ Alternate Member (2) (from any category listed above & will serve in absence of one or more regular members)

_____ Convention & Visitors Board

- _____ City Council Member (2 members)
- _____ Hotel/Motel Industry Representative (any size)
- _____ Hotel/Motel Industry Representative w/90- rooms
- _____ Hotel/Motel Industry Representative w/90+ rooms
- _____ Owner/Operator of Tourist Attraction in City
- _____ Food/Beverage Industry Representative

- _____ Outlet Mall Manager (Tanger and Premium)
- _____ City Parks & Recreation staff member
- _____ Heritage Association/Museum Representative
- _____ Downtown/Main Street Business Owner (Sr. Mgmt.)
- _____ Texas State Academic/Media/PR
- _____ Texas State Athletic Department Representative

_____ Economic Development Board

- _____ CEO/Sr. Mgmt of a 100+ employee company working in the City
- _____ CEO/Sr. Mgmt of Financial Institution working in the City
- _____ CEO/Sr. Mgmt of Manufacturing Firm working in the City
- _____ Small Business Owner with 1-25 employees in the City (2 positions; must be resident)
- _____ CEO/Sr. Mgmt of a medium company with 26-100 employees working in the City
- _____ Hays County Representative
- _____ Citizen-at-large
- _____ San Marcos Area Chamber of Commerce Representative (designated by the Chamber & confirmed by Council. Must be a resident)

*Ex-Officio (voting): City Council Member, City Manager

*Ex-Officio (non-voting): President of GSMP

_____ Ethic Review Commission

- _____ Resident (all 7 members must be residents of the City)

_____ Historic Preservation Commission

- _____ Resident or employee in the City or ETJ with architect or design expertise (2 members)
- _____ Resident of City with interest in History of City (2 members)
- _____ Property owner or resident from Historic District (2 members)
- _____ Property or business owner from Downtown Historic District (1 member)

_____ Housing Authority Board

- _____ Resident (4 members must be residents of the City)
- _____ Tenant of Public Housing under SMHA

_____ Human Services Advisory Board

- _____ Resident (all 7 members must be residents of the City)
- _____ Degree and/or experience in Social Work (non voting)

_____ Library Advisory Board

- _____ Resident (5 members must be residents of the City)
- _____ Resident (2 members may be non residents of the City)

_____ Main Street Advisory Board

- _____ Resident (5 members must be residents of the City)
- _____ Resident (3 members may be non residents, but must own/operate a business in the City)

_____ Neighborhood Commission

- _____ Resident from Sector 1, 2, 3, 4, 7, 8, 9
- _____ Resident from Sector 5, 6 (one alternate voting member and one regular member)
- _____ Representative from Texas State Student Affairs Div.
- _____ Representative from Texas State Student Govt.

Parking Advisory Board (*endeavor to appoint the following:*)

- ___ Main Street Recommended Member
- ___ Downtown Association Recommended Member
- ___ Business Owner w/in Parking Benefit District
- ___ Property Owner w/in Parking Benefit District
- ___ Resident w/in Parking Benefit District
- ___ (2) At Large Members
- ___ (2) City Council Members

San Marcos Commission on Children & Youth

- ___ City of San Marcos
- ___ San Marcos Consolidated ISD
- ___ United Way of Hays County
- ___ Texas State University
- ___ Hays County
- ___ Austin Community College
- ___ Central Texas Medical Center
- ___ Greater San Marcos Partnership
- ___ City Council Member, ex officio
- ___ SMCISD Board Trustee, ex officio
- ___ Family Member – through parent and guardian groups such as PTO/PTA/Booster Clubs/Home School Association: _____
- ___ Youth Service Providers: (i.e. San Marcos Little League, etc.) _____
- ___ Faith Based Community: _____
- ___ Public Safety: _____
- ___ Community member that has experience as a teacher and/or has expertise in early childhood, youth or general education policy.

*Individuals who hold elected or executive level positions with the above partners will be nominated and appointments confirmed by the City Council.

** Each city council member shall appoint one at-large key constituency group representative. The seven at-large members appointed shall endeavor to represent of key constituency groups in the community as listed above.

Parks & Recreation Board

- ___ Resident (*all 9 members must be residents of the City*)

Planning & Zoning Commission

- ___ Resident (*all 9 members must be residents of the City for at least 5 years. *Affidavit Required*)

San Marcos Industrial Development Corporation (*may serve on this and another board simultaneously*)

- ___ 7 members with no residency requirements

San Marcos Youth Commission

- ___ San Marcos High School Student (4 members)
- ___ San Marcos Academy Student (1 member)
- ___ Private/Charter School Student (1 member)
- ___ Home Schooled Student (1 member)
- ___ Outside City Limit/Inside SMCISD Boundaries (1 member)
- ___ Texas State Student/Post Secondary Student (1 member)
- ___ Gary Job Corp (1 member)
- ___ Phoenix (1 member)
- ___ Other At-Large Youth (4 members)

Senior Citizen Advisory Board

- ___ Resident (*all 7 members must be residents of the City*)

Veteran Affairs Advisory Committee

- ___ Resident of the City or ETJ (5 members)
- ___ Spouse or surviving spouse of veteran (endeavor to appoint 2 members)

*Other members include Hays Co. Veteran Resource Office & Texas State University Associated Student Government Veterans Liaison

Zoning Board of Adjustment and Appeals

- ___ Resident (*all 7 members must be residents of the City*)

The following Boards and Commissions require 2 forms of Proof of Residency

- Airport Commission (3 positions)
- Animal Shelter Advisory Committee (1 position)
- Arts Commission (5 positions)
- Charter Review Commission (all positions)
- Citizen's Utility Advisory Board (all positions)
- Comprehensive Plan Oversight Committee (all positions)
- Convention & Visitors Bureau Board (9 positions)
- Economic Development Board (2 positions)
- Ethics Review Commission (all positions)
- Historic Preservation Commission (6 positions)
- Housing Authority (all positions)
- Human Services Advisory Board (all positions)
- Library Board (7 positions)
- Main Street Advisory Board (5 positions)
- Parks and Recreation Advisory Board (all positions)
- *Planning & Zoning Commission (all positions)
- Veteran's Affairs Advisory Committee (7 positions)
- Zoning Board of Adjustment (5 positions)

Proof of Residency with two of the following items:

- Current utility bill
- Property Tax Receipt
- Current Voter Registration Card
- Renters may provide a signed landlord statement
- Copy of Driver's License

*** If you are applying for the Planning and Zoning Commission, you will also need to provide the Affidavit that is attached to this form.**



City of San Marcos Residency Affidavit for Planning & Zoning Commission

To be eligible to serve on the San Marcos Planning and Zoning Commission, the applicant must have resided within the City of San Marcos for five (5) years. If the applicant cannot provide two acceptable residency documents from the list above proving five (5) years of residency, this affidavit will be used as evidence of residency.

Applicant Information			
Name			
Residence Address	City	State	Zip Code
	San Marcos	TX	
I certify that the information provided above is true and correct. I understand that knowingly making any false statement relating to the application to serve on the San Marcos Planning and Zoning Commission will deem my application invalid and will lead to my removal from the commission, if appointed.			
Applicant's Signature	Date		
SWORN TO AND SUBSCRIBED before me on the _____ day of _____, 20__.			
_____ Notary Public, State of Texas			
Notary Stamp			