


CAPITAL IMPROVEMENTS DEPARTMENT

# CONSULTANT SELECTION ROTATIONAL LIST

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CITY COUNCIL PRESENTATION  
JULY 20, 2010



# TYPE OF FIRMS SELECTED

- Engineering
- Engineering Permit Review
- Project Management

# SELECTION CATEGORIES

- Small Water & Wastewater
- Large Water & Wastewater
- Project Management

NOTE:

All other project categories will utilize a single project specific RFP due to the small number of projects in these categories





# CONSULTANT SELECTION CRITERIA

- 20% Project Team
- 30% Similar Projects Completed
- 30% Staff Experience
- 20% Overall Approach to Project



# ROTATION ORDER

- Firms submit a proposal for a specific category
- Review team ranks Firms in each category according to selection criteria
- Firms assigned projects as they become available
- Firms then re-ranked based on contract dollar amount



## EVALUATION & DURATION

- Monthly Review
- RFP Valid for Two Years



**QUESTIONS  
&  
COMMENTS**