



# Block Party Street Closure Permit

BP ____ - ____
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Applications must be filed at least fifteen (15) days before the Block Party. Please email the completed form to Tiffany Harris at [tharris@sanmarcostx.gov](mailto:tharris@sanmarcostx.gov) or drop it off or mail it to: Tiffany Harris, COSM Neighborhood Enhancement, 630 E. Hopkins (Building 5), San Marcos, TX 78666.

Applicant Information (This section must be completed)			
Applicant Name:		Date of Application:	
Address:	City	State	Zip
Phone Number:	Cell Phone Number:		
Email Address:	Organization/Neighborhood:		

Event Information (This section must be completed)		
Describe type/nature of planned event (including special structures, rides, noises, etc.):		
Event location:		
Date of Event:	Event set-up time:	Event teardown time:
Event Coordinator:	On-site Contact on Event Day:	Contact Phone:
Number of people expected:	Will event be in a City park? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Will you have inflatables? <input type="checkbox"/> Yes <input type="checkbox"/> No # _____	Are there any Texas State students living in the home requesting the block party? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Barricades are required. Would you like to request the use of City barricades? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you do not use City barricades, you are required to get your own from a private vendor. The City has a limited supply of barricades that are loaned out on a first come/first serve basis.</i>	Will there be loudspeakers/amplified noise? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Describe:</i>	
Has the petition been circulated to every neighbor on the block (area to be closed)? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have 75% of the residents signed the petition in favor? <input type="checkbox"/> Yes <input type="checkbox"/> No	

\* Included with the application shall be a petition, on forms furnished by the City, which shall contain the signatures of 75% of adult owners or residents of the property abutting that portion of the street to be closed, indicating their consent to the proposed street closure. For purposes of computing the above percentage, each lot or property parcel shall have only one vote.

Street Closure Information: (This section must be completed)
Specific location of street closure: (For example; In front of 2345 Elm St and 2398 Elm St, or at end of cul-de-sac between 4563 and 4587 W Maple St)

\* Only street with speed limits of 30 mph or less will be allowed to be closed. **Even if a street closure is approved, all items that are placed in the street must be easily removed for emergency vehicle access.**

# Conditions of Approval

(Please initial each below)

## Sec. 34.088. - Excessive noise violations; penalties

- (a) *It is unlawful for a person who owns, occupies or acts as a property manager for a residence or is present at any residence to cause, make, or allow excessive noise to be made there if it can be heard across property lines or enters another residence. Factors to be used in determining whether noise is excessive shall include but need not be limited to: the time of day; the size of any gathering of persons making or contributing to the noise; the use of noise amplification equipment; the magnitude or disruptive effect of the noise; the duration of the noise; or whether the noise would tend to cause distress, discomfort, annoyance, or injury to a person of ordinary sensibility.*

*Verified noise complaint* means a complaint of excessive noise at a residence that is verified by personal observation of a police officer to constitute a violation of a state law or of any provision of this Code.

\_\_\_\_\_ If San Marcos Police Officers respond to a complaint of noise, or any complaint related to this event, the applicant(s) must immediately identify themselves to the responding officers as the responsible parties. The applicant(s) must cooperate in helping resolve complaints.

\_\_\_\_\_ If San Marcos Police Officers respond on more than one (1) occasion to noise, related to this event, the police officer in charge at the scene shall act as the designee of the City Manager in determining whether or not to revoke the Street Closure Permit. If the Street Closure Permit is revoked, the applicant must immediately open the street, remove all barricades and other closure devices, and assist the police in dispersing participants from the street.

\_\_\_\_\_ The applicant(s) is encouraged to notify the San Marcos Police Department in the event they are unable to control a situation.

\_\_\_\_\_ The applicant(s) will close the street in accordance with the approved Temporary Traffic Control Plan.

## **Indemnification Agreement**

Applicant agrees to release, waive, and discharge the City of San Marcos, together with its employees, elected and appointed officials, legal representatives, volunteers, agents, representatives, successors, assigns, and all affiliated persons and entities of, from, and against any and all, causes of actions, suits, proceedings, debts, dues, contracts, judgments, claims, and demands whatsoever in law or equity arising out of the issuance of the Block Party Permit and/or the Block Party Event, including but not limited to, injury, death, and damages to real and personal property. Applicant understands that this includes, but is not limited to, any claim or claims arising in whole or part from the negligence of the City. Applicant hereby further agrees to defend, indemnify, and hold harmless the City of San Marcos, together with its employees, elected and appointed officials, legal representatives, volunteers, agents, representatives, successors, assigns, and all affiliated persons and entities, from and against any and all causes of actions, suits, proceedings, debts, dues, contracts, judgments, damages, claims, and demands whatsoever in law or in equity arising out of the issuance of the Block Party Permit and/or the Block Party Event, including but not limited to, injury, death, and damages to real or personal property. Applicant also agrees to reimburse the City of San Marcos for any costs incurred by the City of San Marcos related to the Block Party (special event).

**I do solemnly swear (or affirm) that all the answers given, and statements made on this Application are full, true and correct to the best of my knowledge and beliefs and that I have read and fully understand all provisions of this Application including the Indemnification Agreement. I have been given a copy of the ordinance and have read and fully understand the provisions contained therein and agree to abide by them.**

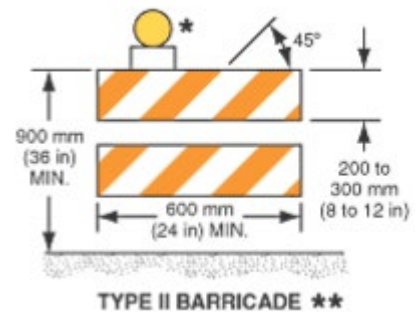
**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **BARRICADES**

A barricade is a portable device, consisting of one (1) to three (3) rails with appropriate markings, used to restrict all or a portion of the right-of-way of a street to vehicular traffic. The City of San Marcos requires Type II Barricades to be used for a block party street closure. The following criteria needs to be followed in order to comply with the standards adopted by the City of San Marcos:

- Use a Type II Barricade
- A minimum of at least two (2) barricades shall be used on each end of the closed street
- At the discretion of the City Traffic Engineer or a designated representative, additional barricades may be required to restrict vehicular access to the street.
- If the overturning of a sign could be of concern due to wind, sandbags shall be used to hold the barricade in place
- **NO OTHER MEANS OF CLOSING THE STREET WILL BE ACCEPTABLE.**

**\*\*The City of San Marcos has Type II barricades that are loaned out on a first come, first serve basis. If you would like to request to borrow the City's barricades, please make sure that you identify this request on the application page. If the City's barricades are requested, and they are available, we will contact you as to when the barricades are available for pick-up.**



Barricades may be obtained on your own but must comply with the requirements set forth in this document.

**Businesses that supply barricades. They are not endorsed by the City of San Marcos and information may change at any time.**

**Altus Traffic Management**  
 1307 W Wells Branch Pkwy  
 Pflugerville, TX 78660  
 (512) 251-3155  
 Holly.landiers@altustraff.com  
 Robert.doyle@altustraff.com

**Altus Traffic Management Barricade Rental Information**  
 Type II Barricades - \$2.00 per day  
 Type III Barricades - \$2.50 per day  
 Deliver Rate (includes pick-up)  
 – 20 miles from Pflugerville office - \$75.00  
 \*Pick-up rate will be charged if job location is outside of the 20-mile radius

**AWP – Area Wide Protection**  
 11101 Decker Lake Rd,  
 Austin, TX 78724  
 Mark Lemley mlemlay@awptraff.com  
 512-836-0808

**AWP Barricade Rental Information**  
 Type III Barricades - \$6 daily  
 Drop-off - \$150  
 Pick-up - \$150

**Turnkey Operation**  
 4508 FM 1327  
 Creedmoor, TX 78610  
 (512) 299-9190

**Turnkey Operation Barricade Rental Information**  
 Type II or Type III Barricades – \$54.13  
 Price includes six barricades  
 Price includes three-day rental  
 Drop-off - \$150, Pick-up - \$150





**PLEASE ATTACH MAP OR SKETCH OF THE EVENT**

A copy from MapQuest or Google maps is acceptable.

**Show where you would like to place barricades.** You may include where you would like to place items in the street (*not mandatory*).

