

The San Marcos 9-1-1 Division is currently working on a rotating 10hr schedule that we call the “Candy Cane” schedule.

We currently have 4 shift times that all follow the rotation.

- Days: 7am-5pm
- Swings: 11am-9pm
- Evenings: 5pm-3am
- Midnights: 9pm-7am

The rotation cycles through every 7 weeks, so all employees cycle through all weekdays and weekends every cycle, rather than set days each week where some employees would not get weekends off.

- 4 on 4 off; 4 on 4 off; 4 on 4 off;
- 5 on 3 off; 5 on 3 off; 5 on 3 off;
- 1 on then starts over

The graph pictured is an example of what a Day shift (shift 1) an Evening shift (shift 6) and a Midnight shift (shift 12) would work for the second half of 2022.

- Red = off
- Green = work

Additional schedule information

- During training, trainees typically work on all shifts to get exposure to different call types and processes.
- When training is complete, the employee will be placed on a shift and will remain there until the next shift selection date.
- Supervisors currently work 6 months on nights and 6 months on days each year.
- Employees released from training do not rotate back and forth between nights and days between shift selection dates, unless there are exigent circumstances that require changes to maintain staffing standards and consistency on all shifts.
- We typically hold shift selections once a year. The selection process is done toward the end of the year and goes into effect in January. We held shift selections twice in 2022 and are considering continuing with twice a year shift selection changes, which would occur in January and July each year.
- Shift selections are primarily handled by seniority within in each rank.
- Minimum staffing on the floor:
 - 3 or more, 3am-11am
 - 4 or more, 11am-3am

SHIFT NUMBERS	1,6,12						
	S	S	M	T	W	T	F
July	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
August	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
September	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
October	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
November	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
December	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	30	31	1	2	3	4	5
	6	7	8	9	10	11	12